



D'ANDREA JEFFERSON

LEARNING FACILITATOR

LEARNING PHILOSOPHY

"Learning empowers us all to make better decisions and achieve greater impact. If we gain relevant knowledge about our sectors, we can use that knowledge to make wiser decisions."

EDUCATION

Npower

Web Designer/ Coding

Jarvis Christian College

Bachelor's Degree in Business
Management

EXPERTISE

Information Technology

Network & System Administration

WAN/LAN Networking

Web Design

Microsoft Office

Cisco Jabber

Google Suite

Adult Learning

FUN FACTS

"I love to decorate!! To get my family in the holiday spirit, for Christmas, I decorate Christmas trees for every room in my house."

ABOUT ME

Serving in the United States Navy, D'Andrea is a proud Veteran that believes in service and protecting our freedoms and rights to education. Having over 25 years of experience in IT/System and Network Administration, this accomplished technician brought her technical and facilitation skills to field of education. Her purpose and passion lies in aiding and equipping adult learners, especially Military Veterans, with the knowledge and skills to be leaders in the technology sector. In her second year as an edOpp Learning Facilitator, she is ready to facilitate Workforce Development (WD) learning programs on Microsoft Office, Web Design, Information Technology & Security, and Cybersecurity. edOpp thanks D'Andrea for her service to our country.

EXPERIENCE

Learning Facilitator, edOpp Solutions LLC

Delivers innovative, intensive, and interactive multi-day/weeklong **Workforce Development (WD)** learning programs and experiences in a defined area of expertise to meet the needs of an identified client or community partner. Utilizes a variety of teaching methods and materials which are appropriate for adult learners with diverse educational backgrounds, experiences, and learning styles. Continually improves the quality of instruction by researching and utilizing innovative methodologies, techniques, and delivery methods. Shares personal experiences and stories relevant to the subject matter to further support comprehension and real-world application. Evaluates adult learners to measure their progress in achieving training/course objectives and encourages student reflection over learning progress. Strengthens student relationships by teaching to the heart, mind, and spirit. Champions edOpp Solutions to client and community partners.

Assistant Technical Instructor, NPOWER

Training Military Veterans with hands-on instruction that encompasses all operator tasks for five different coding languages, creating multi-page websites. Develop lesson plans, student guides for adult education, and audio visual aids in support of lesson material and examinations. Organize training programs for adults and teen students to create business websites, mini one page websites, also a portfolio. Provide workstation inventory processes: Images, distribution, repair, replacement, configuration, upgrades, security / encryption. Experience managing a Software Asset Management (SAM) practice in a large-scale business environment focused on IT Security.

