

Take Your  
Life to the  
Next Level!

#LevelUpYourCareer



## Level Up Your Career as a Bookkeeping & Accounting Assistant

Get Certified in 10 weeks! Professionals with a specialist credential gain the competitive edge to take their career to the next level.

- ▶ Attend **online classes 3 days a week** to be eligible to take the Intuit Quickbooks Certified User credential exam.
- ▶ Career opportunities for **bookkeeping clerks, accounting clerks, and office clerks** are **expected to grow rapidly** in the next several years and have many job openings. Source: [onetonline.org](https://www.onetonline.org)
- ▶ **Over 5,000 companies in Texas were hiring** Bookkeepers or Accountant Assistants in the last 6 months. Source: [indeed.com](https://www.indeed.com)
- ▶ Bookkeepers keep records of the financial affairs of a business such as purchases, sales, receipts, and payments. They are essential to the accounting process and require a love for numbers, basic accounting functions, and fundamentals in Quickbooks.
- ▶ The program includes **access to Quickbooks Online** to complete simulation projects based on running a small business.
- ▶ **Median Salary with Experience: \$45,560** (\$21.90/hr.) Source: [onetonline.org](https://www.onetonline.org)

Cohort Date(s)	Class Days	Class Time
05/06/2024 - 07/17/2024	M/W/TH	6:00PM - 9:00PM

*Ready for the Next Level? Register Now!*  
[certify@edoppsolutions.com](mailto:certify@edoppsolutions.com) | 832-429-7049 | [www.edopplearning.com](http://www.edopplearning.com)