

Take Your Life to the Next Level!

#LevelUpYourCareer



Level Up Your Career as a Medical Office Professional

Get Certified in 12 weeks! Professionals with a specialist credential gain the competitive edge to take their career to the next level.

- ▶ Attend **online classes 3 days a week** to be eligible to take the National Healthcareer Association CMAA credential exam.
- ▶ Medical Administrative Assistant is one of the fastest-growing careers in America. Career opportunities for **medical secretaries, medical records technicians, and receptionists** are **expected to grow rapidly** in the next several years and have many job openings. Source: onetonline.org
- ▶ **Over 10,000 companies in Texas were hiring** Medical Administrative Assistants in the last 6 months. Source: indeed.com
- ▶ Learn the fundamentals of healthcare, patient scheduling, intake, compliance, education, finance, and medical terminology.
- ▶ The program includes **One-Year Student Membership to NHA** for valuable career resources, training, networking opportunities, and access to the career center.
- ▶ **Median Salary with Experience: \$37,450** (\$18.01/hr.) Source: onetonline.org

Cohort Date(s)	Class Days	Class Time
Feb. 21st, 2023 - May 18th, 2023	Tuesdays, Wednesdays, Thursdays	6:00PM - 9:00PM
Mar. 21st, 2023 - Jun. 8th, 2023		
May 2nd, 2023 - Jul. 19th, 2023		

Ready for the Next Level? Register Now for 2023!

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